

1 INTRODUCTION

This document is a quick reference guide indicating the documents to be submitted by an applicant to obtain an UK type-examination Certificate (Module B) for the Merchant Shipping (Marine Equipment) Regulations 2016, as Amended in 2019.

2 OVERVIEW OF DOCUMENTS TO BE DELIVERED BY APPLICANT

An application must consist of at least the information as listed in the “Document” column. Where applicable a document number is given to help the applicant.

Document	Submission by Applicant	Document No.
General Application Form	X	NRG 099 (F103)
Declaration of authorisation	X ¹	NRG 060 (F063)
UK Declaration of Conformity	X ²	NRG 103 (F107)
Internal Photos	X	
External Photos	X	
Test Report(s)	X ³	
Schematics	X	
Assembly drawings (component layout)	X ⁴	
Parts List (BOM)	X	
User manual	X	
Installation manual	X	
Brochure or leaflet	X ⁵	
RF Exposure Info	X ⁶	NRG 054 (F057)
Risk assessment	X	NRG 101 (F105)

Table 1

Notes:

- 1) In case applicant is different from approval holder
- 2) Optionally a (draft) DoC may be submitted for content checking
- 3) In case Kiwa does not perform the tests
- 4) Very clear pcb photographs showing component numbers are also accepted
- 5) Optional
- 6) When applicable

2.1 REQUIRED FORMAT

To be able to deliver the requested Type Certification within the shortest timeframe, the application packages containing the requested exhibits should be uploaded in the requested format via the client portal.

Application information may be submitted in the following formats: PDF / JPEG Image / Microsoft Excel or in Microsoft Word. Files submitted in Acrobat PDF format are preferred. In case the files are in a different format than listed above please contact Kiwa Ltd. Documents should be sent in one file per document type e.g. five internal photos in 1 file.

2.2 DETAILS

Before submission of information please first read the document **M010 “UK Conformity Assessment Procedures for Merchant Shipping (Marine Equipment) Regulations 2016 Scheme (RD_040)”**. This can be downloaded from our web site including the applicable documents detailed within the tables in this document.

2.2.1 Documentation Requirements for Certification of an OEM Product or Product Variant based on an Existing UK type-examination

If the certificate holders are the same:

Document	Submission by Applicant	Document No.
General Application Form	X	NRG 099 (F103)
Declaration of identical product	X	NRG 053 (F056)

Table 2

It is important to fill in the new type designation (model name), new trademark (brand name) and the declaration that the NEW product (model name) is identical to the INITIAL product.

If the certificate holder is different to the previous certificate holder:

Required Information:

- Name, address, city, country, and contact person
- Declaration from the OLD certificate holder that the new certificate holder may use the test report and documentation for their own approval; **NRG 107 (F111)**
- Declaration from the NEW certificate holder wherein they declare to take over all responsibilities for the approval; **NRG 108 (F112)**

Follow up certificates for OEMs and product variants will be issued with the same (basic) number as the existing certificate, but with a different (incremented) issue number. On request of the client Kiwa Ltd. can issue a new certificate.

3 GLOSSARY

Trademark refers to the generic (brand) name under which certain equipment is marketed.

Type designation refers to the unique name under which certain equipment is marketed. A certificate or approval holder may market the same product under different type designations and/or trademarks. The products shall 100% identical, in construction, hardware, software and physical outlining (OEM = Original Equipment Manufacturer).

Product variants are products that are not identical but have a certain similarity to the main product. They differ in some details, e.g. so-called stripped versions, different PCB layouts, and additional options. Products shall be technically identical; color and other cosmetic differences are permitted; depopulated versions are accepted when included in technical docs).